

## LETTER OF INVITATION TO PROPOSALS

Dir madam/sir,

I. You are invited to submit a proposal electronically by e-mail to the address stated in paragraph 4, for the below procurement activity in accordance with the enclosed Instruction to Bidders or Consultants and Scope of Work.

II. Your Bid must be received by 16:00 o'clock on 15 November 2021, and shall remain open in the event that the aforementioned final date for submission of this procurement activity is extended. All submitted documents must conform to the requirements outlined in the tender dossier.

III. You are required to complete and return the Cover letter, Technical and Financial Submission Form together with all appendices listed as requested at Data Sheet and at Instructions to bidders section

IV. **Contract Title:** Development of Mobile Apps and Website for NGO Labyrinth

**Our Reference:** RELIEF/ 003/2021

**Date of Publication:** 25 October 2021

**Closing Date:** 15 November 2021

**Contracting Authority:** NGO Labyrinth

**Address:** Str. GazmendZajmi, No. 39c, 10000 Prishtina, Kosovo

**Project:** Response to Social Protection Challenges of the Marginalized communities Led by Innovation, Education and Functionality (RELIEF)

**Contract Number:** 202/422-367

**Funded by:** The European Union, represented by the European Union Office in Kosovo

**Email Address for submission of bids:** labirintipr@gmail.com

This is an invitation for proposals for the above-mentioned supply contract. Please find enclosed the following documents, which constitute the tender dossier:

Section II:	Instruction to Bidders or Consultants
Section III:	Data Sheet and Scope of Work
Section IV:	Cover Letter and Declaration on honour on exclusion criteria and absence of conflict of interest
Section V:	Technical Proposal and Financial Submission Form
Section VI:	Template of Proposed Contract

V. For additional information about this procurement activity and ToR's please send your questions to the contact person below:

E-mail: labirintipr@gmail.com

Closing date for questions: 08 November 2021

By submitting a proposal you accept to receive notification of the outcome of the procedure by electronic means.

Please ensure that you submit your proposal in the manner and by the time described in the Instructions and Information for tenderers or consultants section.

Yours,  
Labyrinth

**Section I: Request for Proposals (RFP)**